



HONOURARY MEMBERSHIP APPLICATION

- Honourary Membership may be awarded to any member who has given outstanding service to CIU, as outlined in *CIU Board of Directors Regulation 9 – Honourary Membership*.
- Email (membership@ciu-sdi.ca), fax (613.723.7895) or mail a copy of the completed application form to the Chair, Honours and Awards Committee, CIU National Office, 1741 Woodward Dr., Ottawa, ON K2C 0P9

1. Information about Nominee

Name _____
 Address _____
 Branch _____
 Length of union activity (number of years/months the Nominee has been part of CIU) _____
_____ years _____ months

2. Nominee's activities (in chronological order) – Attach separate sheet if necessary

Activity or Office	Dates (from and to)	Elected or Appointed

3. Outline of outstanding contribution(s), with rationale – Attach separate sheet

Outline in specific fashion the activities listed above in *Nominee's Activities*. These activities should represent an outstanding service to CIU at any or all levels of the organization. Outstanding service to CIU means a service of a very significant nature involving a single incident, or a service of a high calibre over a period of time. Please explain why these activities are considered examples of outstanding service. Include information about the nature of contribution efforts, the obstacles that were overcome, and the benefits realized for the Union and membership. Provide supporting documentation where possible.

4. Sponsor

A nomination for Honourary Membership may be made by any member in good standing, in respect of any member who has given outstanding service to CIU.

Automatic Nomination

Members of the National Board of Directors (NBoD) who retire from the public service and who have served two terms on the CIU NBoD are automatically nominated for an Honourary Membership. **Please note:** NBoD members to be automatically nominated for Honourary Membership must inform CIU in writing of their retirement.

Sponsor

Name _____ Title _____
 Address _____
 Email _____
 Signature _____ Date _____



CIU NBOD REGULATION 9 – HONOURARY MEMBERSHIP

1. Qualification

Honourary Membership may be awarded to any member who has given outstanding service to CIU.

2. Outstanding service

(1) Outstanding service to CIU shall mean:

- (a) service of a very significant nature involving a single incident, or
- (b) service of a high calibre over a period of time.

(2) In any case, the service may be at any level of the organization as a whole.

3. Nomination

(1) Nominations for Merit/Recognition Awards in CIU may be made by any member in good standing, in respect of any member who has given outstanding service to the CIU.

4. Automatic Nomination

(1) A member of the NBoD who is not retiring from the public service and who has served two terms of office on the CIU NBoD and who is no longer sitting on the NBoD is automatically nominated for a Recognition Award.

(2) The NBoD member to be automatically nominated for Honourary Membership must inform CIU in writing of his/her retirement from the public service.

5. Honourary Membership Application

(1) All nominations shall be made on a form prescribed by the NBOD for that purpose **except for automatic nominations as prescribed in section 4.**

(2) All nominations shall be directed to the CIU National Office.

(3) A separate application shall be completed for each nominee.

6. Processing of Application

(1) Applications shall be referred to the Standing Honours and Awards Committee

(2) The Committee shall:

- (a) review all applications, and
- (b) make appropriate recommendations to the Board.

7. Vote of the CIU NBOD

(1) To grant Honourary Membership, all decisions shall:

- (a) Be by vote of the CIU NBOD assembled at a regular meeting;
- (b) Be carried out by secret ballot; and
- (c) Require a two-thirds (2/3) majority vote.

8. Awards

(1) Recipients of Honourary Membership may be given a distinctive CIU:

- (a) card
- (b) plaque, or
- (c) gift.

(2) A member of the NBoD who is granted an Honourary Membership shall receive a CIU plaque.

(3) Honourary Membership awards shall be given to the recipient in his/her Branch and in a manner chosen by his/her Branch President **provided no additional expenses are incurred by CIU National.**