



# ELECTIONS TIMETABLE

## – MAIL-IN BALLOT SCHEDULE –

**Please note:**

1. This schedule applies to all CIU branches **using mail-in ballots**. If mail-in ballots are not used, please refer to the Branch Elections Kit Document #2, *Elections Timetable – No Mail-in Ballot Schedule*.
2. The CIU National Office will provide a list of members/Rands to each Branch with the elections timetable.

	Branch Rule 12	Section(s)	Action Dates (2017)
	Timetable posted on CIU website	21 (1) (b)	Aug. 30
	Outgoing Branch Exec. appoints the NEC Chair & Secretary, notifies National Office (N.O.) of appointments	16 (a) (b)	Aug. 30
	N.O. posts contact information of appointed NEC Chair and Secretary on CIU website	21 (1) (c)	Aug. 31
	<b>Nominations period</b>	20 (3) (d)	Oct. 2 to Oct. 8 (midnight local time)
	Members notify NEC of advanced polling need	20 (3) (f)	Aug. 31 to Oct. 2
	NEC notifies N.O. of mail-in ballot need, provides N.O. with names of candidates	23 (c) (vii) (1) (3)	Oct. 9 (no later than noon EDT)
	N.O. posts names of candidates on CIU website	21 (1) (e)	Oct. 9
<b>Acclamations</b>	If a candidate is running unopposed for any one position, N.O. posts results on CIU website for that position	21 (1) (f)	Oct. 9
	Appeal period if <b>all</b> candidates in an election are acclaimed	20 (5) (k) (i)	Oct. 9 to Oct. 15 (midnight local time)
	<b>Campaigning period</b>	20 (3) (e)	Oct. 9 to Oct. 15 (midnight local time)
	Advanced polling period (if required)	20 (3) (g)	Oct. 9 to Oct. 15
	Mail-in ballots distribution	20 (3) (i)	Oct. 9 to Oct. 22 (midnight local time)
	<b>Voting period</b>	20 (3) (h)	Oct. 16 to Nov. 5 (5 p.m. local time)
	Waiting period for reception of mail-in ballots	20 (3) (j)	Nov. 6 to Nov. 12 (5 p.m. local time)
	Counting ballots	23 (f) (i) (1)	Nov. 12 (5 p.m. local time)
	NEC notifies all candidates and N.O. of results	23 (g)	Nov. 13 (no later than noon EST)
	<b>National Office posts results on CIU website</b>	23 (g) (ii)	Nov. 13
	Appeal period (if voting took place)	20 (3) (k) (ii)	Nov. 14 to Nov. 20 (midnight local time)
<b>Tie-breaking (if required)</b>	Tie-breaking mail-in ballots distribution	22 (1) (a)	Nov. 14 to Nov. 20 (midnight local time)
	Tie-breaking voting period	20 (l)	Nov. 14 to Dec. 4 (5 p.m. local time)
	Waiting period for reception of mail-in ballots	20 (3) (n)	Dec. 5 to Dec. 11 (5 p.m. local time)
	Counting ballots	23 (f) (i) (2)	Dec. 11 (5 p.m. local time)
	NEC notifies candidates and N.O. of tie-breaking vote results	23 (g)	Dec. 12 (no later than noon EST)
	N.O. post results of tie-breaking vote on CIU website	23 (g) (ii)	Dec. 12
	Tie-breaking appeal period	20 (o)	Dec. 13 to Dec. 19 (midnight local time)